



## B C COUNCIL OF GARDEN CLUBS

### Zoom Meeting Guidelines:

1. First you need to download the Zoom app from the website [www.zoom.us](http://www.zoom.us)
2. It is easy and no cost to you, there are video tutorials available on the zoom website under the resource tab.
3. Cindy Tataryn will be the Chair of the meeting.
4. Cindy will have everyone muted.
5. When Cindy calls on someone to speak, she will unmute them and ask that they unmute at home as well.
6. If you wish to speak to an issue or ask a question, please use the Chat Feature.
7. Please read the Agenda and Reports and let us know soon as possible if you have any questions so that we can have answers or information ready prior to the meeting.
8. Voting will be very different, SurveyMonkey will be sent to the voting delegate from each Affiliated Club Member (ACM) in good standing to vote.

### Zoom Etiquette:

- Please mute your computer, laptop or iPad.
- Please eliminate any potential background noise in your home (music, phones ringing, babies crying etc.) in the event that you are called to speak.
- Please keep pets out of the room while on the call.
- If you are on an iPad or laptop, please remember to charge your device or have it connected to power so we don't lose you.
- Desk top computers and laptops work best, but iPads work fine as well.
- Be sure that your camera, speakers and microphone are working.
- If you have a computer that does not have a camera and mic, your iPad will work as well.



**B C Council of Garden Club**

**General Meeting**

**October 24, 2020**

**AGENDA**

**Growing a Legacy**

1. (9:00 – 9:05 AM) – Cindy Tataryn - BCCGC Business - Welcome / Announcements
2. (9:05 – 9:20 AM) – Ginette Handfield – Treasurer - Proposed Budget
3. (9:20 – 9:40 AM) – Brenda Woosnam – Scholarship – 50<sup>th</sup> Anniversary
4. (9:40 – 9:50 AM) - Cindy Tataryn - BCCGC Business
5. (9:50 – 10:00 AM) – Elizabeth Theriault – Vision Day Zoom Meeting
6. (10:00 – 10:05 AM) - Coffee BREAK
7. (10:05 – 10:25 AM) – Linda Stanley Wilson – Creating a Community Legacy
8. (10:25 – 10:45 AM) - Alexa Pitoulis – Growing a Community
9. (10:45 – 10:50 AM) – Coffee Break
10. (10:50 – 11:50 AM) – Claude LeDoux – Growing a Legacy
11. (11:50 – 12:00 PM) - Closing remarks / Thank you
12. Fall General Meeting - Motion to Adjourned - \_\_\_\_\_ AM/PM

## B C Council of Garden Clubs

### 1<sup>st</sup> Vice President – Cindy Tataryn

Welcome to our Virtual General Meeting. Our President Eric Hees is unavailable at this time so I will be filling in for him temporarily. Our executive members have been hard at work behind the scenes working on projects on your behalf and attending virtual zoom executive meetings.

I am very pleased to welcome a few new people to the executive this year. We have a new Treasurer Ginette Handfield, a new Secretary Pam Robertson and a new member on the Scholarship Trust Fund Committee Judie Glick. They have all joined since the April AGM, so please join me in welcoming them.

The BCCGC is a volunteer based organization and I would like to give a sincere thank-you to all of our many volunteers! The current executive members for their help in keeping me on track, and all the time, talent, knowledge and effort they spend working on BCCGC business. Also, Lorna Herchenson for her many hours spent in updating the Membership list and the contact information for each club and the Information line Committee for monitoring the BCCGC [info@bcgardenclubs.com](mailto:info@bcgardenclubs.com) emails. The Scholarship Trust Fund Committee for administering the needs of Scholarship Trust Fund and the Floral Design Judges Committee and the Horticultural Judges Committee members for their help on the various projects being worked on. You are all Greatly Appreciated!

Our previous volunteers who have stepped down are, Secretary, Melanie Rantucci, Treasurer, Ruby Miller, Scholarship Committee, Karen Hasselfelt, and Information line Laurie Maitland. Thank you all for volunteering your time and talent to keep the BCCGC running smoothly.

We are looking for three people to volunteer to form a Nominations Committee – the current executive may not be members of the Nominations committee. Please call 604-585-6786 to volunteer for this committee. Also call if you would like to have your name stand for any of the following positions, or if you know someone in your club who we should approach. The executive positions up for election at the March 27, 2021 AGM will be: **(1) President – two year term (2) 2<sup>nd</sup> Vice President – two year term (3) Secretary – two year term and (4) Scholarship Trust Fund Trustee – three year term.**

The **Speakers List** and **Judges List** are available on our website [www.bcgardenclubs.com](http://www.bcgardenclubs.com)

The **Horticulture Judges Course** is underway and may need to be extended to a three year course as there are no shows for the students to do their practice judging. There are still copies of the Horticultural Judging and Exhibiting Standards Manual available for \$25.00 plus postage.

The **Floral Design Judges Course** has been extended to three years as the remaining students don't have any shows in order to complete their practicum. There are still some Floral Design Judging and Exhibiting Standards Manuals available for \$40.00 plus postage.

The **BCCGC Flower Arranging courses** are on hold for now, I'm looking for venues that are open and are large enough to allow social distancing. They will continue when it is safe to do so.

The Order Form is available on our website and also is in this package.

Respectfully Submitted Cindy Tataryn 1<sup>st</sup> Vice President



## B C Council of Garden Clubs

### 2<sup>nd</sup> Vice President - Elizabeth Theriault

Following the cancellation of the face-to-face April 2020 AGM, I worked with members of BCCGC's Executive (Communications Coordinator, President, and Past President) to track and compile the results of clubs participating in the Virtual AGM. Based on a paid ACM membership count of 171, we calculated a quorum of 26 votes would be needed to pass the three motions proposed in the virtual AGM. One week prior to the April 25<sup>th</sup> deadline, there were only 17 ACM votes, so in addition to a couple of email reminders, we reached out by phone to contact each club and encourage them to vote. In a number of cases, we had to make several calls to determine who the voting delegate was and to provide them with assistance if they were not comfortable or able to place their vote electronically via the Survey Monkey tool. In the end, we were very successful, with votes coming in from clubs all across BC, not just the Lower Mainland. Of the 173 ACMs eligible to vote, 78 placed their votes. The three motions all passed with more than the required quorum, and many positive comments were received about the Executive stepping up to the plate with a Virtual AGM, using electronic tools to conduct BCCGC business, and taking on the Visioning process for the BCCGC's future.

Since then the Executive has continued to meet virtually on a monthly basis (May, June, July and September). Following the virtual Executive meeting on May 30<sup>th</sup>, I reached out to Alexa Pitoulis from Fresh Roots, who was one of our speakers booked for the Spring 2020 AGM, and asked her to book her calendar for the October meeting. In addition I made arrangements for us to meet with her at one of the Fresh Roots schoolyard market gardens. Fresh Roots has done an excellent job of fund-raising with 29% of their \$850K revenue in 2019 coming from government and 35% from foundations, so we'd certainly like to learn from their experience (<https://freshroots.ca/fresh/uploads/2020/06/2019-annual-report-low-res-for-web.pdf>). In late July the President and I met with Alexa at Vancouver Technical Secondary School and toured the VanTech Schoolyard Market Garden which was established in 2013. This enormous garden is where teachers teach their curriculum outdoors, where students experience transformational learning while working alongside young urban farmers, and where the school's cafeteria staff source produce for school lunches. It was quite an inspirational tour, plus having the opportunity to meet and speak with several students and teachers was also an exceptional learning experience! We learned about the SOYL program, which is a 6-week summer leadership and empowerment program offered by Fresh Roots in partnership with school districts. The program empowers secondary students to cultivate and steward schoolyard farms for learning, community building, and growing Good Food for All. Through their time with SOYL, youth develop skills in growing, cooking, and selling food, as well as a greater connection to themselves, their community, and the regional food system. Youth also receive a stipend and can receive school credit for their contributions.

The President and I connected through emails, a Zoom meeting, and a face-to-face meeting to discuss next steps for the **Virtual Visioning Day**. We created an Update message that went out in the July

Newsletter. The initial idea was to host a “Virtual Visioning Day” in early September. We discussed the process to consult and host the event, gave some thought to who should be invited to participate (delegates, individuals), and what the desired outcome of such an event should be (i.e., a Strategic Plan 2020-2025, with a number of actionable annual objectives, aka an Operational Plan). We also discussed the need for additional revenue, partnerships with other like-minded organizations/people, the need to identify actionable plans and deliverables, and the importance of BCCGC Executive support, direction and approval. Following further discussion with the Executive, it was decided to present the idea of a Virtual Visioning Day at the Fall Virtual meeting where it would reach the most membership, and then host it in early November.

Respectfully submitted,

Elizabeth Theriault, PhD 2<sup>nd</sup> Vice President

## **B C Council of Garden Clubs**

### **Communication Coordinator - Linda Stanley Wilson**

The Communications Coordinator oversees all communication to member clubs and interested parties. In 2020, this communication included:

- *The Bulletin* newsletter, [bcgardenclubs.com/resources/newsletter](http://bcgardenclubs.com/resources/newsletter)
- BCCGC Facebook page, [www.facebook.com/bcgardenclubs](http://www.facebook.com/bcgardenclubs)
- BCCGC website, [bcgardenclubs.com](http://bcgardenclubs.com)
- eBulletins: communication to club representatives and newsletter subscribers
- Eventbrite: registration for our AGM and General Meeting
- SurveyMonkey: online voting
- Zoom: virtual meeting tool

*The Bulletin* is published four times per year with a subscription audience of close to 900, in addition to the representatives from our member clubs (~190). Clubs are invited to submit articles and photos; advertisements are welcome; additional features include BCCGC updates and meeting information. Recent issues have focussed on the creative ideas that clubs have come up with while not being able to meet in person.

While our website has many functions available to clubs, including the calendar feature, most events have been cancelled or limited to members only. Clubs may find the speaker list helpful. We would like to hear about good speakers who are able to provide online talks using Zoom or a similar platform.

Respectfully submitted, Linda Stanley Wilson, PhD, Communications Coordinator  
[communications@bcgardenclubs.com](mailto:communications@bcgardenclubs.com)



**B C Council of Garden Clubs**  
**Treasurer – Ginette Handfield**  
**2021 Proposed Budget**

**2021 Budget:** Starting this year, we are asking the members to approve the annual budget at the fall General Meeting, so it is approved prior to the beginning of the fiscal year. Previously the budget was reviewed and approved at the spring AGM, which was 3 to 4 months after the beginning of the fiscal year. For 2021 we are assuming that our spring AGM will again be done virtually but that we will be able to have an in-person fall General Meeting. We propose no increase in the membership fees and a much smaller budgeted deficit compared to recent years. Full details are in the attached.

Please send any questions you may have on the proposed budget prior to the meeting to [treasurer@bcgardenclubs.com](mailto:treasurer@bcgardenclubs.com) as there will be limited opportunity to ask questions during the virtual meeting.

## B C Council of Garden Clubs

January – December 2021

	Proposed Budget	Comments
<b>Advertising Income</b>	0	Bulletin ads: none expected due to Covid-19
<b>Affiliation Membership Fees</b>	6,845	185 ACM at \$37
<b>Interest Earned</b>	450	From term deposits
<b>Bi-Annual Meetings</b>		
<b>Income</b>		
Spring AGM	0	Virtual meeting
Fall Meeting Draw Table	500	Members donations to draw table
Fall Meeting Registrations	5,000	100 members at \$50 registration
Vendor Table for Fall Meeting	240	8 tables at \$30
<b>Total Bi-Annual Meetings Income</b>	<b>5,740</b>	
<b>Expenses</b>		
Speakers - Spring AGM	(500)	Virtual meeting, 1 speaker
Venue & Catering - Spring AGM	0	Virtual meeting
Miscellaneous - Spring AGM	(125)	Virtual meeting: Zoom + SurveyMonkey
Speakers - Fall Mtg	(1,500)	3 speakers
Venue & Catering – Fall Mtg	(3,750)	Bonsor Community Centre and caterer
Miscellaneous - Fall Mtg	(925)	
<b>Total Bi-Annual Meetings Expenses</b>	<b>(6,800)</b>	
<b>Net Bi-Annual Meetings</b>	<b>(1,060)</b>	
<b>Courses &amp; Manuals</b>		
<b>Income</b>		
Floral Design Judges Course	(750)	Rebate for Course Completion
Floral Design Manual	1,500	Sale of manuals
Flower Arranging Course	4,600	Registration Fees
Horticultural Judges Course	1,000	Registration Fees
Horticultural Judges Manual	800	Sale of manuals
<b>Total Courses &amp; Manuals Income</b>	<b>7,150</b>	
<b>Expenses</b>		
Floral Arrangement Course	(4,710)	Venue / Instructors / Supplies
Floral Design Judge's Course	0	No new course in 2021
Horticultural Judges Course	(2,000)	Venue / Instructors / Supplies
Manual - Floral Design Judging & Exhibit Standards	(2,300)	Revisions / Photos / Printing / Postage
Manual - Horticulture Judging & Exhibits Standards	(800)	Printing / Postage
<b>Total Courses &amp; Manuals Expenses</b>	<b>(9,810)</b>	
<b>Net Courses &amp; Manuals</b>	<b>(2,660)</b>	
<b>Administrative Expenses</b>		
<b>Accounting</b>	(900)	Accounting software & annual financial overview
<b>Board Meetings</b>	(100)	Virtual meetings
<b>Office</b>	(600)	Post office box rental / postage / office supplies
<b>Printing &amp; postage</b>	(300)	Judges and Speaker Lists
<b>Promotional</b>	(650)	Banners and Facebook adds
<b>Scholarship Committee Expenses</b>	(1,500)	Legal advice on trust documentation; delayed from 2020

<b>Scholarship Trust Fund Administration Fees</b>	0	Paid by Trust Fund starting in 2021 Website maintenance, etc.
<b>Website Items; Licensing</b>	<u>(800)</u>	
<b>Total Administrative Expenses</b>	<b>(4,850)</b>	

**Profit / (Loss)** **(1,275)**

### COMMENTS ON THE 2021 BUDGET

This budget shows a \$1,275 deficit, which is much smaller than in prior years. The deficit can be funded from the Council's retained earnings. Things to note about particular line items are:

1. **Membership Fees:** There was a mention in the material distributed for the 2020 AGM that we were likely to recommend an increase of the membership fees for 2021. We are seeing a significantly reduction of the budget deficit without increasing the membership fees and, recognizing the difficulty brought on by Covid-19, we are recommending to maintain the fees at \$37 for 2021.
2. **Net Bi-Annual Meetings:** This item shows a deficit of \$1,060 for 2021. We are expecting that Covid-19 restrictions on physical meetings will continue until at least mid-2021 and we plan a virtual AGM in the spring and an in-person meeting in the fall. While the cost of holding virtual meetings are much lower than for in-person meetings, we do not have the ability to charge registration fees.
3. **Courses and Manuals:** This item shows a deficit of \$2,660 for 2021. This is mainly due to the deferral of some of the expenditures to update the Floral Design Manuals from 2020 to 2021. There will be some recovery of those costs when the manuals are sold in future years.
4. **Scholarship Committee:** \$1,500 was approved in the 2020 budget to obtain legal advice on the status of the Trust Deed and whether there is any need to revise the BCCGC Constitution. This work will now be done in 2021.

**Scholarship Trust Fund:** Following the approval to amend the Constitution at the 2020 AGM, the administration fees paid to VanCity for the Scholarship Trust Fund will be paid from the fund itself rather than from the Council. This is the main contributor to the reduction of the budget deficit in 2021.





## B C Council of Garden Clubs

### Scholarship Trust Fund (STF) Committee - Brenda Woosnam

#### Trustees

Brenda Woosnam (Chair): April 2018-April 2021

Anne Sprung: October 2019-April 2022

Judie Davis Glick: September 2020-April 2023

The STF Committee welcomes its newest member, Judie Glick, a member of the Vancouver Ikebana Association. There will be an opportunity to join the Scholarship Fund Committee at the 2021 AGM when Brenda Woosnam's term will expire. We urge you to consider serving on this vital and interesting committee. Please contact us at [scholarship@bcgardenclubs.com](mailto:scholarship@bcgardenclubs.com).

#### Donors

We are, as always, very appreciative of those individuals, clubs and societies that have made contributions to the BCCGC Scholarship Fund. Your donations add to the capital of the Fund, enabling awards to be made from investment income generated. In other words, by being part of something bigger your money has a greater and more sustained impact. Together we are stronger.

#### **2020 Donations to BCCGC Scholarship Fund to 30 September**

<b>Name</b>	<b>Gift Amount</b>
Vancouver Dahlia Society	\$500
Vancouver Rose Society	\$500
South Delta Garden Club	\$500
Burnaby Rhododendron & Gardens Society	\$500
Garden Club of Vancouver	\$750
Squamish Gardeners	\$250
Dogwood Garden Club	\$500
Estate of Georgina Ballard	\$19.38
Dunbar Garden Club	\$500
TOTAL to date	\$4,019.38

A number of the donors listed above have given to the Scholarship Fund year after year and we are especially grateful for their steadfast support!

### **Supporting Students in the time of Covid-19**

**Because I feel the message I wrote in the April 2020 Annual Report is so important I have no hesitation in repeating it here. The need for our scholarships and bursaries is greater than ever.** The effects of Covid-19 are hitting students hard. The part time and casual jobs that many students rely on are in short supply and many do not have a safety net to fall back on. Whilst BCCGC's recipient academic institutions cover a wide area of the province the actual amounts disbursed in each of our twelve scholarships and bursaries are modest, particularly in relation to tuition fees and living costs faced by students. We would love to increase the amount of these awards when funds allow us to so.

Garden clubs, too, are struggling financially, unable to carry out normal fund-raising activities such as plant sales. Bearing in mind that graduates from horticulture-related programs provide services that ultimately benefit the whole community, we would like to suggest that clubs encourage individual members to make a donation to the BCCGC Scholarship Fund. Vancity Community Foundation will issue receipts for donations of \$20 or more.

As of April 3, 2020 the BCCGC has processed insurance requests from affiliated clubs and societies whose total membership includes 14,624 individuals.

- (1) Do your members know there is a BCCGC Scholarship Fund that supports horticultural programs throughout BC?
- (2) Do your members see value in supporting our BC horticultural students?
- (3) Would your members make a \$5 - \$10 donation to this fund?

Please do your best to give all the members of your organization this information on the Scholarship Fund and how to donate. Imagine – if only 10% of the insured members donated \$5 - \$10 to the fund, the fund would be immediately richer by 7,310 - \$14,620.

To donate online:

[www.vancitycommunityfoundation.com](http://www.vancitycommunityfoundation.com)

Click on: Give/Donate/Now

Browse the directory for: B.C. Council of Garden Clubs Scholarship Fund

To donate by mail:

BCCGC Scholarship Fund  
c/o BC Council of Garden Clubs  
PO Box 16106 Lynn Valley  
North Vancouver BC V7J 3S9

Please ensure that the cheques are made out to “Vancity Community Foundation” and the memo field shows “BCCGC Scholarship Fund.” If the person or organization that the donation is from is not clearly

shown on the cheque, please include a brief note with the cheque indicating who the donation is from and a return address.

For more information, please feel free to email us: [scholarship@bcgardenclubs.com](mailto:scholarship@bcgardenclubs.com).

**2020 Grants Distributed to Colleges and Universities**

<b>Academic Institution</b>	<b>2020</b>
Camosun College	\$900
Kwantlen Polytechnic University	\$1,000
Okanagan College	\$400
Pacific Horticulture College	\$800
Simon Fraser University - Mildred Wells	\$1,300
Thompson Rivers University	\$1,000
UBC - Rose Bancroft Scholarship	\$1,200
UBC - Horticulture Bursary	\$1,300
UBC - Horticulture Training Program	\$1,000
University of the Fraser Valley	\$1,000
University of Northern BC	\$1,200
Vancouver Island University	\$600
<b>TOTAL</b>	<b>\$11,700.00</b>

**Happy 50<sup>th</sup> Birthday**

Finally, I would like to draw the attention of members to the fact that the Scholarship Fund of the BC Council of Garden Clubs is alive and kicking fifty years after its inception in November 1970. This is a remarkable achievement of which we can all be proud. How about giving the Scholarship Fund a birthday gift?

If you would like to hear more about the Fund's accomplishments, tune in to BCCGC's Virtual Fall Meeting on 24 October 2020.

Respectfully submitted,

Brenda Woosnam  
Chairperson, Scholarship Trust Fund

---



## **B C Council of Garden Clubs**

### **Voting Information**

All member clubs may designate one person from their club as the voting delegate. If you are the voting delegate for your club, please review these documents prior to going on line to vote. (All member clubs are eligible to vote whether you have had a representative attend a BCCGC Meeting before or not.) If you are not sure if the correct person is listed as the voting delegate, drop an email to [communications@bcgardenclubs.com](mailto:communications@bcgardenclubs.com).

Each club contact person will receive an E-Bulletin announcement indicating that the materials are ready for review. In addition, if the club has designated a specific person as the delegate (who is not already the contact person) the delegate will also receive the E-Bulletin. An invitation to vote will be sent to just the voting delegates and voting will take place online through SurveyMonkey. In order to give member clubs the required sixty (60) days' notice, SurveyMonkey will be sent out the week of November 25th (voting must be completed by 11:45 PM on Saturday, November 28, 2020).

**2020 General Meeting Reports** (delegates must read this package prior to voting). The package includes the 2021 Proposed Budget, and a notice of Motion to change the Constitution & By-Laws.



## BC Council of Garden Clubs

### MOTION: Article 7 (2) – FINANCE

#### Current wording

The annual accounts and financial statements of the Council shall be subject to financial review either by a qualified independent accountant or by at least **two** members appointed by the ACM's at the general meeting. No member of the present or elected Executive shall be appointed to review the financial records of the Council. The accountant's or the reviewer's report, as the case may be, shall be presented at the AGM with copies available for all ACM's in attendance or by request later.

#### Proposed Wording

The annual accounts and financial statements of the Council shall be subject to financial review either by a qualified independent accountant or by at least **one** member~~s~~ appointed by the ACM's at the general meeting. No member of the present or elected Executive shall be appointed to review the financial records of the Council. The accountant's or the reviewer's report, as the case may be, shall be presented at the AGM with copies available for all ACM's in attendance or by request later.

#### Purpose

To save the BC Council of Garden Clubs money.

To enable BCCGC to follow the Constitution & By-laws. There is a greater chance to find one reviewer from one club than to find two reviewers from two different clubs.

#### Reasons

To make the Constitution & By-laws more manageable.



## B.C. Council of Garden Clubs

**ORDER FORM:** (For prices and information e-mail Cindy Tataryn at [ctataryn@telus.net](mailto:ctataryn@telus.net))

Please indicate your choice with "Yes" or a checkmark:

### Judges Manuals:

I would like to order the:

Horticulture Judges Manual \_\_\_\_\_

Floral Design Judges Manual \_\_\_\_\_

### Judges Courses:

I would like to take the:

Horticulture Judges Course \_\_\_\_\_

Floral Design Judges Course \_\_\_\_\_

### Flower Arranging Workshops:

I would like to take the Flower Arranging Workshops \_\_\_\_\_

Level 1 \_\_\_\_\_

Level 2 \_\_\_\_\_ (Level 1 is a pre-requisite)

Level 3 \_\_\_\_\_ (Levels 1 & 2 are pre-requisites)

Level 4 \_\_\_\_\_ (Levels 1, 2, and 3 are pre-requisites)

### Please print legibly:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Email: \_\_\_\_\_ Club: \_\_\_\_\_

---

### Return this form to: (Cheques are payable to: B.C. Council of Garden Clubs)

Cindy Tataryn

16699 -104 Avenue,

Surrey, BC., V4N 1Z5.

You can also order by email. Send in your request to Cindy Tataryn at: [ctataryn@telus.net](mailto:ctataryn@telus.net)